



Ballroom Dance Club of Fairbanks, Inc.

Board of Directors
October 16, 2008 Minutes

Meeting was called to order at about 6:00 p.m.

Directors Present: Sue Waryas, Scott Bates (left early), Jack Schmid, Stan Justice, Janet Thorpe, Holly Buzby, Tom Duncan, Scott Luper, Nam Joen

Absent: Holly Stack, Sydney Seay, Mike Leonard

Staff: None

Guests: None

A quorum was present.

Location: Blue Room, Pioneer Park Community Center

Text below in *italics* are discussion and decisions made at the meeting.

Agenda Review 6:00 to 6:05 *No additions were added.*

❖ Additions

Presidents Report 6:05 to 6:10

❖ Report *Jack noted things going well and hiring admin is progressing.*

Treasurers Report 6:10 to 6:20

❖ Monthly Financial Report *Janet circulated the new QuickBooks reports, one for the month and the other for year to date. We discussed the way class income is broken out by dance style. It was suggested that perhaps showing who the money went to might be more appropriate since we get class attendance from class summaries and who the money goes to is important for the board to see. Sue and Janet will consider the input. Our net gain for the year stands at \$6,070.*

Secretary's Report 6:20 to 6:30

❖ Misc *Stan noted 2 items in our manual that are not complete. No one present understood the below text from draft versions.*

Board members, volunteer, credits, repeat class discounts and gift certificate students are recorded as single class fee students

All agreed that perhaps Sydney could explain it so it can be worded in a way future board members will understand.

The other section is the hall closing procedures. Sue is not aware of anyone having an electronic version of the current posted text. Janet agreed to type up the text so we can put it in our manual. (Note: perhaps NLDC needs to have a procedures manual for tracking such things)

Consent Agenda 6:30 to 6:40

- ❖ Approve Sept Minutes *Minutes were approved.*
- ❖ E- decisions (Sept)
 - Approve hiring Scott Bates as Admin Assistant *Confirmed this decision*
- ❖ Misc

New Business 6:40 to 6:50

- ❖ Donation of dance lessons to NAEC Auction *Scott L moved and Scott B seconded that we donate 2 dance lessons to the NAEC auction. Motion passed by unanimous vote.*
- ❖ Submission of club status form to the State of Alaska *Stan moved and Sue seconded that we submit current officers to the State. Motion passed by unanimous vote.*
- ❖ Adding Michael Donald (*correction Michael Leonard*) to the board of directors *Sue moved and Tom seconded that we approve Michael Leonard to the board and decided he would be nominated at the annual meeting. Motion passed by unanimous vote.*
- ❖ Scott Bates transition from the board of directors to the position of admin assistant
 - *The hiring process is on track for hiring Scott at the start of the next session of classes and losing him as a board member.*
- ❖ Multiple instructor pay and assistance for Felix and language issues *This topic generated considerable discussion. One suggestion was to try lessons in Spanish to see if it attracts Spanish speakers. The other idea is to have Judy or someone else serve as interpreter. Judy is willing to do this for \$15/hour. The board wants to support Felix so we approved both approaches leaving it up to Felix to decide. Tom will negotiate. We also discussed payment for current session. If we have a contract the check will be issued as per the contract.*

Old Business 6:50 to 7:00

- ❖ Annual Meeting in November *November 1 is the date and Sue will negotiate with Santas on the start time as their lesson runs until 7:30. As an interim decision our meeting will start at 7:30 PM. We could offer to give up some of our practice time if Santas wants to move their session earlier.*

Committee Business

Programs: Scott L. Chair 7:00 to 7:15

- ❖ Misc. *Scott L. completed the schedule for the next session. He has tried to contact Heather but she has disappeared.*

Social Activities: Holly Buzby 7:15 to 7:25

- ❖ Misc.

- ❖ Fairbanks Symphony Ball *Holly has worked through ball issues. Kurt is doing the break music. At the first break Wade and Tanya will do a short simple demo and sales pitch for our lessons followed by open dancing. At the second break there will be a waltz lesson.*
- ❖ *Les and Sandra are hosting Friday dance.*
- ❖ *Nov. 1 Holly is trying to get Megan and her classes to host that dance.*
- ❖ *Dec. 6 Open Note: Stan is angling towards a waltz night (plus other styles) with Anam Cara the hot English country band.*
- ❖ *Dec. 19 Frank and Patty to host with a hustle lesson.*

Facilities & NLCD : Sue 7:25 to 7:35

- ❖ *Misc Thursday nights are now open as Santas has moved to Sat. Issue with our annual meeting and Santas discussed above.*
- ❖ *facilities report Carpet committee has formed again. Something about keys.*
- ❖ *Discussed working towards a new sprung dance floor in the civic center so we can hold our balls there. Current floor is linoleum on cement. A committee of Stan and Tom was formed to explore the possibilities.*

Membership: Scott B. or other representative 7:35 to 7:45

- ❖ *Committee Report No report*

Publicity: 7:45 to 7:55

- ❖ *Misc Display ad is being done. Decide to only put in main paper, not special section.*
- ❖ *Discussed ACS party Dec. 6. Still need feature couple and Janet and Holly volunteered. Gerhard and Nicole were also suggested since we are not sure what dance White Christmas is and one can tango to anything.*

Member and Public Comments 7:55 to 8:00

None

Meeting Review and Wrap up 8:00

- ❖ *Comments*
- ❖ *Confirm next Board Meeting **Next meeting was set for November 20 (Stan will be gone)***
- ❖ *Adjourn*