



Ballroom Dance Club of Fairbanks, Inc.

Board of Directors
September 17, 2009 Minutes

Meeting was called to order at about 6:00 p.m.

Directors Present: Jack Schmid (arrived late), Stan Justice, Tom Duncan, Sue Waryas, Nam Joen, Holly Buzby, Janet Thorpe

Absent: Kara Hoover, Scott Luper, Mike Leonard, Irina Mueller

Staff: Scott Bates

Guests: None

A quorum was present.

Text below in *italics* are discussion and decisions made at the meeting. The word "approved" means there was a motion, a second and the majority approved the motion. If there is a (persons name/persons name) it indicates who made the motion and the second. The word "discussed" means we talked about the subject but made no formal decision.

Location: Fairbanks Resource Agency meeting room

Connect and Hellos and Food 5:30 to 6:00

Agenda Review 6:00 to 6:05

- ❖ Additions *Added Scott's contract and gift certificates to FRA and NAEC*

Presidents Report 6:05 to 6:10

- ❖ Report *Jack praised board members and staff for the great work in keeping things running smoothly.*

Treasurers Report 6:10 to 6:20

- ❖ Financial Report *Janet distributed Profit and Loss statement and Reconciliation Detail. To date for the year we are down \$3307.43. Discussed the source of this deficit including hiring Scott, fees at Artisans, many small classes, etc. Janet called it a slow decrease.*
- ❖ Misc

Secretary's Report 6:20 to 6:30

- ❖ Misc *None*

Consent Agenda 6:30 to 6:40

- ❖ Approve August Minutes *August Minutes approve (Sue/Holly).*

New Business 6:40 to 6:50

Discussed Scott's contract. One issue is payment over break between classes. Scott says there is still plenty to do such as data entry, web updates, etc. Discussed having a similar contract at \$200 per week when class is in session and \$15 for extra work outside of classes such as summer work. Scott mentioned he will be gone for 2 weeks in December. We left it for Jack to finalize the contract but gave a general approval (Sue Tom)

Discussed giving NAEC and FRA dance lessons for 2 for auction at their events. Approved (Tom/Sue)

Old Business 6:50 to 7:00

- ❖ Annual meeting, Oct 31 *Discussed our annual meeting. Stan suggested preparing a 1 page financial summary and have it the tables.*
- ❖ NLCD meeting *Discussed organizing the demos during our time slot.*

Committee Business

Programs: Scott L. Chair 7:00 to 7:15

- ❖ Oct 3 schedule alternatives *Discussed options for the Saturday where we don't have the hall. We prefer to find an alternative venue and came up with many possible locations. Scheduling a make up session at a different time is also an option. As a last resort the classes would be shortened to 5 lessons. Tom will work on resolution.*

Social Activities and publicity: Holly Buzby 7:15 to 7:25

- ❖ Harvest Ball *Holly got blank tickets so we can print our own. Discussed having Kurt do the music and get him to help with the poster. Set the price at \$30. Nov. 14 is the date and it will be at Wedgewood. Discussed advertising and ticket outlets.*
- ❖ *Discussed having a "Mostly Waltz" night once or twice per year. There are a number of Mostly Waltz dances across the nation. Perhaps get Anam Cara to play. Holly will work with Ken and Dennis to try and make it happen.*

Facilities & NLCD : Sue 7:25 to 7:35 No report

Outreach: Tom Duncan 7:35 to 7:45 *Democrats looking for dance instruction and Tom will refer them to our instructors.*

Admin Assistant: Scott Bates 7:45 to 7:55 *Scott reported 60 people in Monday classes and 12 in each class on Wednesday. Discussed second session. With more classes we run a greater risk of having low numbers and having to cancel. We discussed being*

firmer on our policy of cancelling class if we don't have 10 people (angels excluded, board members and gift certificates included). Discussed having a first night cancel policy of 6 at the hall and 8 at Artisans. We commonly wait to see how many students come to the second session before we cancel. Also discussed needing to firm up with Artisans what happens if we cancel a class.

Member and Public Comments 7:55 to 8:00

Meeting Review and Wrap up 8:00

- ❖ Comments
- ❖ Confirm Next Meeting, ***Thursday October 15***
- ❖ Adjourn