



Ballroom Dance Club of Fairbanks, Inc.

The purpose of the Ballroom Dance Club of Fairbanks, Inc. is to promote ballroom dance, provide an opportunity for instruction, and an opportunity to dance...

BOARD OF DIRECTORS MEETING MINUTES June 18, 2006

Directors Present: Margo Matthews, Anya Goropashnaya, Mary Lindahl, Scott Luper, and Sue Waryas.

Absent: Richard Kemnitz, Karen Maier, Steve Nelson, Patty Nelson and Rae Dinsmore.

Meeting Purposes:

Margo called the meeting to order at 6:20 p.m., after determining that we had a quorum with 50% of the Directors present. The purpose is to conduct the tabled business from the last meeting, new issues that have come up and to review the Administrative Coordinator contract. Scott Luper was welcomed to his first meeting as a Director of the Board.

President's Report:

Margo reported that the letters of appreciation with the bonuses were sent to Wade and Tanya and Megan.

Treasurer's Report and Issues:

Mary reported on financial changes since the May report and summary statistics for the calendar year. An additional \$8,000 was moved from the Savings Account to a 4 month CD to maximize interest earning potential.

A positive response to the IRS appeal was received! The penalty of \$2,084.70 was completely waived. Everyone expressed appreciation to Paul Robinson for his help in encouraging the Board to appeal and for his advice in wording the appeal letter, and to Mary for her work following up and writing the letter.

A letter confirming the BDCF's nonprofit status was also received from the IRS – this status was in jeopardy due to not filing taxes for the 2004 tax year. This status should be reviewed every year at tax time, as it has to be updated every other year.

Administrative Coordinator's Report:

The Administrative Coordinator's report was tabled as Sydney was absent.

Consent Agenda:

Approval of the April minutes was tabled due to Karen's absence in case she had received any corrections.

The May minutes were amended to include additional Fairbanks dance teachers in the instructor resource list for reference purposes. A motion was made by Sue to approve the amended minutes, seconded by Anya, and passed.

Non-committee Business:

Scott was briefed on the creation of the Administrative Coordinator position. The contract for it expired May 31st. The pros and cons and alternatives for continuing the contract were discussed. It was agreed that it would be a good idea to continue the Administrative Coordinator position to do the work associated with the classes (i.e., registration, monitoring the classes, opening and closing the hall, etc.), starting in September. It was also agreed that we need to get further along in getting the Program and Communications committees functioning well before we can decide how much additional work we would like to have the position do, since how much of the Club's business can be staffed by volunteers determines what needs to be contracted out. Also, the Administrative Contract would likely be written for the Sept-May time period to coincide with the instructor contracts, so it was agreed there was no rush to decide that at this meeting.

Committee Business:Program

Board members present agreed to standardize instructor contracts as to length of contract (Sept-May), pay, and inclusion of a cancellation clause. Margo agreed to e-mail the absent Board members for their input prior to a Board vote, since half the Board members were absent and this is an important matter that needs input from all. The proposal is to have all contracts include a \$50 minimum and a clause enabling the Board to cancel class sessions.

The Board agreed to continue with what has become the standard Social Ease I and II classes on Mondays, and Salsa I and II on Wednesdays. The different styles of swing (East Coast, West Coast, 4 count, Jitterbug, etc.) were identified as options requested by both beginning and intermediate/advanced dancers, and it was agreed that a natural progression might be to have beginning swing classes during the first session, followed by more advanced classes the second session.

Scott offered to serve as Chair of the Program Committee instead of the Communications Committee. He and Margo will meet to line out the decisions that need to be made before the next Board meeting and Scott will begin contacting potential instructors for classes and for the free lesson to be held at the August 26th social dance. The Zimmerman's and 4 count swing were mentioned as a possibility for this lesson. Margo will call Rae and ask her to continue serving on the Program Committee with Scott.

Mary reported that the June dance workshops have been successful with 11 dancers on June 11th for WCS, 14 on June 12th for Salsa and 14 pre-registered for Merengue on June 19th. Follow up workshops will be offered on WCS on July 9th and Salsa on July 10th.

Mary presented JJ Laserna's proposal to open/close and be in charge of music for dance practices on Mondays from 6:00-8:00 p.m. for the rest of the summer (except when workshops have already been scheduled.) Don Turner has offered to be back-up for JJ. Mary moved to accept JJ's

proposal, Anya seconded and the motion passed. Mary will e-mail Isabelle to reserve the dance hall and Sue will note that the key now in Don's possession will be turned over to JJ.

Mary Christensen's proposal for a "Salsa Congress" in November was introduced. It was agreed that we needed more time to consider all the information she provided in the Sponsorship Form and that we also want to consider how many extra events we can feasibly take on during the fall, spring and summer time periods. Anya agreed to schedule a meeting with Stefani Brown to get more proactive about coordinating with Stefani's Lathrop Swing Team for joint sponsorship of Outside instructors, as we were inspired by the success of Autumn LaVarta's workshops.

Communication

Mary offered to serve as Chair of the Communication Committee and reported that information on the July workshops and the Golden Days Dance had been sent to the News-Miner and was also posted on the website. Sue agreed to contact the Chamber of Commerce to make sure the Golden Days Dance is included in their Golden Days advertising as well.

Facilities

Sue said the TV cart may be arriving soon and shipping will need to be paid for. Mary will be out of town for two weeks but Sydney has a check book and Margo can also sign.

The Dance Hall cleaning party in late May was a big success, as lots of cleaning got done, dancing occurred, and people had fun. It was agreed we had done our fair share of cleaning for the year.

Northern Lights Council of Dancers (NLCD)

Margo is in the process of reviewing the NLCD bylaws for Isabelle. If anyone else would like to participate, contact Margo.

There is a free dance for all dance clubs on July 4th from noon – 2 p.m., following a 5-minute live filming to be broadcast to Australia (!) of the Square Dancers.

Social

The Golden Days Dance is being sponsored by Terry and Jeanne Daniel, and the next dance is August 26th.

Membership – is in good hands with Anya and nothing new to report

Upcoming Meetings:

We scheduled a Program Committee meeting for Friday July 21st from 6:00-8:00 p.m. at the Dance Hall to make the final fall class decisions. Board members wishing to participate in this decision-making should attend.

The next meeting of the full board is Thursday, August 17th from 5:45 – 8:30 p.m. at the Dance Hall. Mary will e-mail Isabelle to reserve the hall for these two meetings.

Meeting Adjourned at 8:30 p.m.