

**Ballroom Dance Club of Fairbanks Inc.
General Business Meeting
May 21, 2004**

Directors Present: Don Turner, Richard Kemnitz, , Patty Davis, Bruce Loughheed, Judy Krieth, Sue Trabke

Directors Absent: Terri Babers (Judy Krieth acting secretary taking minutes at current meeting), Jerry Blemke, Mary Christensen, Michael Smith

General Members Present:

Call to Order: Meeting convened at 6:33 pm

Previous Meeting's Minutes: Terri Babers absent and unavailable for review. However, each board member did receive an email copy of the draft-minutes for March meeting. April meeting was not held.

Motion (by whom?) to return to previous system for minutes review.

- Previous system: Hard copy brought to meeting following the meeting for which minutes are taken. Minutes reviewed, corrections made after close of meeting and assumed approved. Placed on Web site for reference purposes. Motion 2nd?
Motion carried?

Treasurer's Report:

Checking account balance \$5,764.62 with several outstanding checks to be accounted for. See attached report.

Committee Reports

Membership:

- Current list-serve 335 people
- Current membership 110 people

Communication Committee:

- Mary Christiansen absent and did not submit a report.

NLCD Representative:

- Micheal Smith absent. Report filed in safe downstairs at Dance Hall.
- Motion (who?) for a 6-week series of lessons offered to one person as thanks for repairing post. Motion 2nd? Carried?

Program Committee:

- Comment re importance of having someone at the door to collect money.
- Discussed raising prices for dance lessons by \$1.00 per lesson (total of \$6.00 per session. Decided not to.
- Discussion re instructors for Fall 2004. Judy will contact Stephani Brown

- **WCS/Hustle workshop** (The following was submitted to the board on June 2 along with transcription of meeting minutes via email as Terri Babers was absent for board meeting)

○ Income	\$758.00
○ Expense	
▪ Housing and food (Terri)	\$ 00.00
▪ Transportation (Terri & Kurt)	\$ 00.00
▪ Air fare	
\$293 – \$84 (Swing Club portion)	\$ 209.00
▪ Instructor fees	
5 lessons 1 ½ hour lessons @ \$60	\$300.00
video production time @ \$60	60.00
▪ <u>Dance Hall rental</u>	<u>\$190.00</u>
Total expenses	<u>\$759.00</u>
○ Total cost of workshop	(\$ 1.00)

- Terri Babers reports that she apparently did not provide receipts to all students as the receipt book shows significantly fewer students than the actual receipts would indicate.
 - Member lessons received 60 @ \$10.00
 - Non-member lessons received 6 @ 12.00
- For future reference. Because we did not create a contract, there was confusion regarding instructor fees. Liv and Van intended a \$75.00 per 1 ½ hour lesson fee. However, because Terri had informed the board that it was to be \$60.00 they agreed to that fee for this time only. In the future they will require \$75.00. Therefore:
 - Suggest that in the future, we always have a written contract between the BDCF and the instructor.
 - For the next instructional visit from Liv and Van, suggest raising the cost for member students to \$12.00 per 1 ½ hour lesson and \$15.00 for non-member students.

Social Activities:

- Motion (who?) to set aside \$40-50 additional funds for Golden Days Dance. Motion 2nd(who?). Carried.
- Discussed need for June dance sponsor.
- Decision to cancel 3rd Friday dance

Facilities:

No report

Decision to cancel June and July board meetings. Next meeting scheduled for 3rd week of August.