

BOARD OF DIRECTORS MEETING
MINUTES
October 20, 2005

Meeting was called to order at 6:10 p.m.

Directors Present: Sydney Seay, Sue Waryas, Richard Kemnitz, Terri Babers (by proxy) Margo Matthews and Karen Maier.

General Members Present: Don Turner

Minutes:

Minutes from the September 23, 2005 meeting were approved and entered into the record.

Committee Reports:

Social/Vacant

- Don reported that he saw a need and jumped in to help; presently he has been handling the advertising for dances, KUAC and Pioneer Park marquee.

Communication/Vacant

- Sue has been doing free advertising in papers, Channel 7 also does free advertising, stressed the need to get committee back on track.
- Richard reported that the phone has been reconnected, working on some small bugs but should be fully operational soon. Web page is corrected and set.
- Don said he is answering emails in one day for the time being.

Program/Vacant

- Don has been filling in getting music for teacher (Jeff) and trying to jazz up dances he also suggested that the dance prior to the new session we have a demo from instructors to create interest in up coming dance lessons.

Facilities/Sue

- No report at this time.
- Sydney said she will pick up snacks and gave Margo her key.

Membership/Anya

- Sydney will get with Anya regarding new membership list. Richard and Karen both stated that the emails on membership renewal seem to be working well.

Treasurer/Sydney

- All instructors have been paid and still no definitive word has been received regarding the Department of Labor audit.
- Sue stated she is about half done with QuickBooks conversion and we should have complete financials by next month.
- Sydney also stated she is still trying to track down the CD information.

NLCD/Richard

- There have been ongoing problems with cleanup and securing the building. Someone moved the big tables across the dance floor and put gouges in the floor. Tables need to be carried and not pushed across the dance floor. Concerns were raised since the floor is too thin and gouges of this nature need to be sanded out and refinished and the floor is too thin as it is.

- Santa's is requesting curtains to cover the mirrors. Material has been purchased for that purpose but problems exist in rigging the curtains rods.
- Janitorial contract is up the end of November and if anyone is interested it is up for bid.

Content: (New and Ongoing Old Business)

Wade and Tanya's Contract

- Discussion was held regarding several changes and revisions to the contract. Margo will get with Terri and incorporate changes. The motion was made by Sydney and seconded by Karen to have Richard and Don act on behalf of the club to finalize the contract with Wade and Tanya. Motion passed.

Tri Fold Club Brochure

- Margo reported on development of a tri-fold brochure that could be distributed at dances and classes. Terri has someone lined up to do the colored brochure. The motion was made by Sydney and seconded by Richard that we authorize \$300.00 to develop and print the brochure. Motion passed.
- Discussed Don's handout and Margo suggested some changes; Don will add an email link.

Managing Director

- MASST does not have anyone available for our position and discussion was held regarding the costs of pursuing the director on our own. Terri has agreed to run the numbers and get costs for the computer.
- Richard reported that NLCD didn't seem receptive to the idea.
- Sydney requested we move forward on the laptop regardless of director position status as she needs this for the accounting.

BDCF Policy Manual

- Motion was made by Sydney and seconded by Richard that we have Don take a shot at the policy manual. Don agreed stating that he already had much on the material together. Motion passed.
- Current plans are to have the manual available on the web site.

By-Law Review Team

- Don discussed in depth the changes he proposed to the current by-laws.
- Sydney moved we approve or modify changes for inclusion at upcoming election ballot, Karen seconded. Motion passed.

Nominations to Board/Board Vacancies

- Members expiring in 2005 include Terri and Sue.
- Richard moved and Karen seconded Don to fill the Program Chair vacancy due to Megan's resignation to become an instructor. Motion passed.
- Don moved and Margo seconded that Richard continue in his appointed position as our representative to the NLCD. Motion passed.
- Don moved and Sydney seconded that we appoint Steve and Patti Nelson to fill the vacancies for Mary and Angie. Motion passed.

Program

- Don requested authorization to ask Kurt to develop new dance CD's, it was agreed that \$300.00 would be devoted to obtain new music mixes from any source.

Facilities

- Richard reported that we need to rewire the glitter ball, motion was made by Sydney and seconded by Don that we take the necessary steps to complete the rewiring. Motion passed.

Meetings

- Don moved that we go back to the regular schedule of board meetings, he proposed the third Thursday of each month, Sydney seconded. Motion passed.
- Richard will be posting the Annual Membership meeting to the web site, and Don will place in the E-news.

Conclusion:

The next Board meeting will be the annual membership meeting November 18, at 6:00 p.m. The meeting was adjourned at 9:00 p.m.