



Ballroom Dance Club of Fairbanks, Inc.

The purpose of the Ballroom Dance Club of Fairbanks, Inc. is to promote ballroom dance, provide an opportunity for instruction, and an opportunity to dance...

BOARD OF DIRECTORS MEETING MINUTES January 19, 2006

Meeting was called to order at 6:10 p.m.

Directors Present: Margo Matthews, Jen Harmon, Steve Nelson, Patty Nelson, Rae Dinsmore, Sydney Seay, Sue Waryas, Richard Kemnitz, Anya Goropashnaya, Mary Lindahl and Karen Maier.

Members Present: Scott

Introductions:

- Margo gave us a summary of the agenda and led us in an introduction of board members and completion of the contact list.

Comments from Margo on Upcoming Year:

- Margo discussed our goals and committee involvement and direction of club utilizing information we received at the annual meeting.
- Rae suggested a smaller group work on these issues, possibly with Terri.
- Margo suggested we form a planning committee.

Treasurer's Report & Issues:

- Sue reported that she and Sydney are almost done with end of month information for December and will have a complete report for 2005 by the February meeting.
- Mary has been working with Mike Miller of Robinson & Associates to complete the 2004 tax return which has yet to be filed.
- Margo led the discussion on the rates for dances and the general feeling was positive for and increase. Jen moved to increase the dance prices to \$5/\$7, Rae seconded, motion carried. This item will be placed on our Web page by Richard and also in our policy manual.
- Margo also suggested that our Saturday practice be free, Steve suggested we advertise the free Saturday practices and Sue will put in on all future invoices for registration. Sydney moved that Saturday practice session be free of charge, Anya seconded, motion carried. Richard will place on the Web site and Karen will place in our policy manual.

- Richard requested a petty cash fund or the need for a spending authority for board members to cover incidental expenses. Rae moved that we allow each board member \$150.00 spending authority, Sue seconded. Steve amended the motion for a consensus of 2 board members (President, Vice President or Treasurer), for the spending authority of \$150.00, Sue seconded, motion carried. This item will be placed in our policy manual.

Consent Agenda:

- Sydney moved to approve the December 15, 2005 minutes, Mary seconded, motion carried.
- Mary has had contact with Denali State Bank and updated our signature cards. In the future they requested that we supply them with a copy of the minutes outlining officers with signing authority, President, Vice Present and Treasurer, and also containing approval by the Secretary. This will be placed in our policy manual to insure next year we have all necessary items to complete a smooth transition with any change of Officers.
- We placed on the record the e-decision made since our December meeting that Jen Harmon was serving as our Communications Chair.
- Karen reported that she is keeping a list of the policy changes but as of yet had not inserted them into the manual.
- Sydney spoke about our spring session and Wade and Tanya have requested a break. If they have a one week break we could continue as scheduled, however if they require a two week break it was suggested we go with 2 sessions instead of three. It was decided that we would contact Wade to clarify the break he needs.
- Margo addressed the need to update the Yahoo group Megan formed for the Board Members. Richard agreed to contact Megan to see if we can change the administrator for the group or if it will be necessary to create a new one.

Committee Business:

Facilities/Sue:

- Sue passed out key forms to everyone so we can have an accurate accounting of our keys not only for our records but also to give to Isabelle.
- Mary has some leads on an individual for closing on Wednesdays.
- Storage has become an issue since the old stage was removed, we will need to get NLCD's approval for some form of storage unit for our equipment. Richard will get with Isabelle on this.
- Richard spoke on the need to replace our DVD player and possibly obtain a large screen to facilitate dancers with practice. He will get with Kurt and research this.
- Sue stated that it's the same stuff with facilities as always, scuffs on the floor and not enough information on the hall use.

Social Activities/Steve & Patty:

- Steve spoke that plans for the Ball at the Princess were going well. They met with Terri at the Princess and finalized the arrangements. Terri will be picking up the contract to sign. Margo said she would call Terri and make arrangements to have the contract signed.
- Posters are out and the tickets should be ready next week.
- Steve met with Brodie at the Princess to review dates for next year. It will be necessary to choose a date in the near future since the Princess is booked so far out. Rae suggested

that we could possibly use the Wedgwood facilities next year if the Princess was not available.

- Steve reported that dances seem to be working out well, he has been in contact with Jeanne and she has agreed to host the Golden Days dance so we will need to get the date and book the hall. Jeanne has also agreed to host the Too Broke for Hawaii dance on March 3, 2006. and Jen will host the third Friday dance in March.
- Mary reported on the Red Cross Ball at the Carlson Center on March 25th. Cost is \$75 for single and \$125 for couple.

Membership/Anya:

- Anya requested we grant a lifetime membership to Kurt Beyers for his past service to the club. Motion was made by Anya and seconded by Sydney, motion carried. Richard will make up a certificate for Kurt and we will present it to him at the ball.

NLCD/Richard:

- Richard reported that we had given up our April 14th dance night to the Tai Chi club for their special event.
- Richard requested that our members become more involved with the Council on the hall clean-up dates and that the Ballroom Club really needs to have a presence at these events and assist with the upkeep of the hall.
- Richard also suggested that we offer to pay an additional \$10 for each class with attendance over 30 persons to foster good will with the Council. Our Monday and Wednesday classes are a go, it was felt we have more of a cross section of folks attending and actually it was noted we have more folks coming and going during the three hour session than other groups.
- There has been some contention with other groups regarding scheduling of the hall and it has become a real conflict. Richard asked for a volunteer to go with him to the next Council meeting on February 7th at 6:30 at the hall. Margo volunteered to go with Richard.

Program/Rae: Tabled

Communication/Jen: Tabled

Conclusion:

Margo wrapped up the meeting and requested evaluation from board, all felt the meeting moved along smoothly, cooperation of all members and Margo's time estimates were excellent. We really appreciated Margo's calm manner and leadership. Things that need improving were not getting off course, starting on time, (arriving 15 minutes early for visiting so we can begin at 6:00) and warmer weather! There also seemed to be a problem with the attachment on Margo's email and we will try to resolve that.

The next Board meeting is tentatively scheduled for February 16, 2006 at 6:00 p.m. Motion was made by Sue to adjourn and seconded by Steve. The meeting was adjourned at 8:20 p.m.